## Loan, Renewal, and Hold Schedule

Adopted: 10/17/2013, Last Revised: 7-20-23

| Library Material Type   | Loan Period<br>in Days | Renewals<br>Allowed | Maximum<br>Number of<br>Checkout<br>Items | Maximum<br>Number of<br>Holds |  |  |
|---|------------------------|---------------------|---|-------------------------------|--|--|
| Print Materials   |                        |                     |   |                               |  |  |
| Book  | 21                     | 2                   | 100                                       | 20                            |  |  |
| Book: Here and Now  | 14                     | 0                   | 1   | 0                             |  |  |
| Book: Honors English  | 7                      | 2                   | 1   | 1                             |  |  |
| Book: Some New<br>Books   | 14                     | 2                   | 100                                       | 20                            |  |  |
| Book: Youth Large<br>Print  | 21                     | 2                   | 3   | 3                             |  |  |
| Book Discussion Kit   | 42                     | 2                   | 2   | 2                             |  |  |
| Magazine  | 7                      | 2                   | 10  | 10                            |  |  |
| Newspaper   | 0                      | 0                   | 0   | 0                             |  |  |
| Non-Print Materials   |                        |                     |   |                               |  |  |
| Audiobooks  | 21                     | 2                   | 10  | 10                            |  |  |
| More Than Books   |                        |                     |   |                               |  |  |
| Electronics &<br>Technology   | 21                     | 0                   | 2   | 2                             |  |  |
| Household, Music,<br>Outdoor activities, Tools,<br>Board games, Puzzles | 14                     | 2                   | 2   | 2                             |  |  |
| Canvas Bags   | 21                     | 2                   | 2   | 2                             |  |  |
| Binge Box   | 7                      | 0                   | 1   | 1                             |  |  |
| Bicycle with lock   | 1                      | 0                   | 1   | 0                             |  |  |
| DVD/Blu-Ray   | 7                      | 2                   | 10  | 10                            |  |  |
| New Movie   | 1                      | 0                   | 2   | 0                             |  |  |
| Youth Theme Kit   | 14                     | 2                   | 2   | 2                             |  |  |
| Adult Theme Kit   | 14                     | 2                   | 2   | 2                             |  |  |
| Videogames  | 7                      | 2                   | 4   | 4                             |  |  |
|   |                        |                     |   |                               |  |  |

<sup>\*</sup>Audiobooks include: audiobooks on CD, audiobooks on playaway, CD book kits, audio enabled

<sup>\*</sup>More Than Books includes: Electronics & Technology, Household, Music, Outdoor Activities, Tools, Board games, Puzzles

<sup>\*</sup>DVDs/Blu-Ray includes: Feature and Non-fiction

<sup>\*</sup>Youth Theme Kit includes:, preschool kits, discovery kits, STEM kits, story kits

<sup>\*</sup>Adult Theme Kit includes: maker kits

| In-Library Only |  |   |   |   |  |
|-----------------|--|---|---|---|--|
| Charging Cords  | ALL DAY<br>(Due 30<br>minutes before<br>closing) | 0 | 1 | 0 |  |
| Reading Glasses | ALL DAY<br>(Due 30<br>minutes before<br>closing) | 0 | 1 | 0 |  |